

### **JAMES DOUGLAS GOLD MEDAL**

### **Guidelines and Procedures**



#### **OVERVIEW AND ELIGIBILITY**

The James Douglas Gold Medal (Douglas Award) recognizes distinguished achievement in non-ferrous metallurgy, including both the beneficiation of ores and the alloying and utilization of nonferrous metals.

There are no limitations regarding nationality or membership in the AIME Member Societies, but preference is given to members. If a committee member is nominated, they will follow any recusal (or other) procedures that their Member Society employs. The recipient must have been living when they were selected. Current AIME trustees are ineligible to receive AIME awards, except the Presidential Citation or if nominated and selected for another award prior to starting their AIME Board service.

The Douglas Award was established by AIME in 1922 in memory of James Douglas, industrialist, mining and metallurgical engineer, inventor of metallurgical equipment, author, and founder of the Phelps Dodge Corporation. He was the donor of the AIME James Douglas Library Fund, the income of which is specifically earmarked for the support of the Engineering Societies Library, situated in the United Engineering Center in New York City. Dr. Douglas was AIME president in 1899 and 1900 and received AIME Honorary Membership in 1906.

The James Douglas Gold Medal Award typically adheres to the following timeline:

#### **TIMELINE**

Date	Task
April 1	Call for nominations
June 1	Nomination deadline
June 30	Committee chair provides qualified applications to members of committee
July 15	First round of voting complete; committee chair schedules conference call to discuss results (if needed)
July 25	Second round of voting complete (if needed)
August 1	Recipient name and citation provided to awards coordinator
September 15	Recipient is notified
SME Annual Conference & Expo	Award is presented



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NOMINATIONS	Nominations for the James Douglas Gold Medal Award require the following information:  1. Completed nomination form including demographic and contact information for both the
	nominee and the principal nominator.
	<ol><li>Required: One letter of support detailing the nominee's qualification for the award. Should address qualities that are mentioned in the guidelines. Should focus on quality over quantity introducing the candidate to the committee (1 page).</li></ol>
	<ol> <li>Not required: Up to four additional letters emphasizing the candidates qualifications for the award. (quality over quantity) (1 page each).</li> </ol>
	4. Nominee's biography (2 page maximum).
	5. Nominee's CV/resume (abbreviated version – 3 page maximum).
	6. List of papers/publications (abbreviated version – 3 page maximum).
	7. Appropriate award citation.
	All nominations submitted will be considered active nominations for a period of three years.  Nominations must be submitted in accordance with the guidelines provided on the award nomination form, which may be downloaded here: <a href="mailto:smenet.org/awards-recognition">smenet.org/awards-recognition</a>
CRITERIA	The Douglas Award is administered jointly by SME (MPD) and TMS (EPD), with each society taking the lead role on alternating years (SME even award years; TMS odd award years). Award administration follows the timeline listed above.
	The Award Committee consists of three MPD representatives (past chair, chair, and associate chair of the division) and three EPD representatives (past chair, vice chair, and awards chair of the division). The senior representative from the lead society serves as committee chair during that society's lead year. If a committee member is nominated for the award, s/he will either remove the nomination until the term is up or find a replacement committee member so s/he may resign from the committee.
	<ul> <li>A minimum of three nominations need to be received and evaluated for each award in order to select a winner.</li> </ul>
	<ul> <li>Current members of the SME Board of Directors, SME Division Executive Committees, Award Committees, or Foundation Board of Trustees are NOT eligible for any awards that they are responsible for approving during their term, with the exception of "past chair" recognitions.</li> </ul>
	<ul> <li>No person is eligible to receive more than one SME or SME/AIME award in a single year.</li> </ul>
SELECTION OF RECIPIENTS	Recipients of the award shall be selected by majority vote by the Award Committee, subject to the approval of the MPD Executive Committee, the EPD Executive Committee, the SME Board of Directors and the TMS Board of Directors. The award need not be presented in any given year if a suitable candidate is not agreed upon.
AWARD	The James Douglas Gold Medal shall consist of a 2-3/4" gold-plated medal bearing the likeness of James Douglas and on which the recipient's name and year of presentation are inscribed, and a certificate bearing a citation indicating the recipient's service or achievement upon which the award is based.



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PRESENTATION OF AWARD	The award will be presented at either the SME Annual Confernce & Expo or the TMS Annual Meeting, at the discretion of the recipient. If the recipient elects to receive the award at the SME Annual Conference & Expo, the award will be presented during the SME/AIME Annual Awards Celebration and the recipient will be recognized at the MPD Luncheon. If the recipient elects to receive the award at the TMS Annual Meeting, the award will be presented during the TMS/AIME Awards banquet and the recipient will be recognized at the EPD Luncheon.
FUNDING	All expenses incurred with respect to the award shall be the financial responsibility of AIME. SME or TMS will invoice AIME to reimburse costs once all expenses are in.
AMENDMENTS	These regulations may be amended by the Award Committee, subject to approval by the MPD Executive Committee, EPD Executive Committee, SME Board of Directors, TMS Board of Directors, and AIME Board of Trustees. Any such amendments must be reflected in all appropriate award documentation.
QUESTIONS	Questions may be directed to: Awards Coordinator Email: awards@smenet.org or SME Member Services Department Phone: 303-948-4200 Or in even years TMS Award & Recognition Specialist Phone: 724-776-9000