

OVERVIEW	<p>The Minerals Education Coalition Partnership Appreciation Award acknowledges a non-SME individual or organization which has exemplified support for the MEC’s mission either through development and use of educational materials with K-12 teachers and students or public outreach and awareness about mining and minerals.</p>																		
TIMELINE	<p>The MEC Partnership Appreciation Award typically adheres to the following timeline:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="background-color: #0070C0; color: white;">Date</th> <th style="background-color: #0070C0; color: white;">Task</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">April 1</td> <td>Call for nominations</td> </tr> <tr> <td style="text-align: center;">June 1</td> <td>Nomination deadline</td> </tr> <tr> <td style="text-align: center;">June 30</td> <td>Committee chair provides qualified applications to members of committee</td> </tr> <tr> <td style="text-align: center;">July 15</td> <td>First round of voting complete; committee chair schedules conference call to discuss results (if needed)</td> </tr> <tr> <td style="text-align: center;">July 25</td> <td>Second round of voting complete (if needed)</td> </tr> <tr> <td style="text-align: center;">August 1</td> <td>Recipient name and citation provided to awards coordinator</td> </tr> <tr> <td style="text-align: center;">September 15</td> <td>Recipient is notified</td> </tr> <tr> <td style="text-align: center;">SME Annual Conference & Expo</td> <td>Award is presented</td> </tr> </tbody> </table>	Date	Task	April 1	Call for nominations	June 1	Nomination deadline	June 30	Committee chair provides qualified applications to members of committee	July 15	First round of voting complete; committee chair schedules conference call to discuss results (if needed)	July 25	Second round of voting complete (if needed)	August 1	Recipient name and citation provided to awards coordinator	September 15	Recipient is notified	SME Annual Conference & Expo	Award is presented
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NOMINATIONS	<p>Nominations for the MEC Partnership Appreciation Award should contain the following information:</p> <ol style="list-style-type: none"> 1. Completed nomination form including demographic and contact information for both the nominee and the principal nominator. 2. Up to five letters of support detailing the nominee’s qualifications for the award (no longer than 2 pages each). 3. If nominee is an individual, submit nominee’s biography (2 page maximum). 4. If nominee is an organization, submit a list of MEC-mission-related programs and/or activities which the nominee has conducted. 6. Appropriate award citation. <p>All nominations submitted will be considered active nominations for a period of three years. Nominations must be submitted in accordance with the guidelines provided on the award nomination form, which may be downloaded here: smenet.org/awards-recognition.</p>																		
ADMINISTRATION	<p>The MEC Partnership Appreciation Award is administered by the SME Foundation Award Committee. The SME Foundation Award Committee consists of seven volunteer members, including the SME Foundation President-Elect as Committee Chair, two SME Foundation Trustees, the MEC Chair, MEC Past Chair, MEC Vice Chair and a representative from a previous Miners Give Back Award Winning section.</p>																		



MINERALS EDUCATION COALITION PARTNERSHIP APPRECIATION AWARD

Guidelines and Procedures



SELECTION OF RECIPIENTS	Recipients of the MEC Partnership Appreciation Award shall be selected by a majority vote by the SME Foundation Award Committee, subject to the approval of the Minerals Education Coalition Committee, SME Foundation Trustees, and SME Board of Directors. The MEC Partnership Appreciation Award need not be presented in any given year if a suitable candidate is not agreed upon.
AWARD	The MEC Partnership Appreciation Award will be a framed certificate of recognition and a \$250 check to the individual or organization for the purpose of sustaining their involvement in minerals and mining education outreach.
PRESENTATION OF AWARD	The MEC Partnership Appreciation Award will be presented at the SME Foundation Gala Dinner, held in conjunction with the SME Annual Conference & Expo. The recipient will receive one complimentary ticket to this event.
FUNDING	All necessary expenses incurred with regards to production and presentation of the MEC Partnership Appreciation Award shall be the financial responsibility of the Minerals Education Coalition.
AMENDMENTS	These guidelines may be amended by the SME Foundation Award Committee, subject to the approval of the Minerals Education Coalition Committee, SME Foundation Trustees, and SME Board of Directors. Any such amendments must be reflected in all appropriate award documentation.
QUESTIONS	Questions may be directed to: Awards Coordinator Email: awards@smenet.org or SME Member Services Department Phone: 303-948-4200