
SME Board of Directors Internship Program Application Form

General Information

Name:
Title/Position:
Company:
Address:
City, State/Province:
Country:
Zip / Postal Code:
Email:
Office Phone:
Mobil Phone:
Age (Applicants must be 40 or under on June 2, 2022):
SME Membership Number:
SME Division:

Leadership Qualifications

To be considered for the SME Board of Directors Internship Program, you must be a current member of SME and have demonstrated leadership qualities.

From the categories below (A-J), fill out all categories that apply in your personal experience. List all relevant experience in each category and repeat answer labels as needed i.e. if you have four relevant Local Volunteer Experiences, expand the response list to include items 3 and 4. While you do not need a response for every item, applicants with higher qualifications will have higher chance of being selected. Listing your qualifications in at least five of the categories below is recommended.

A. Local Volunteer Experience

Have you held a leadership position at the SME Local Section level or other equivalent positions in local professional societies, communities, or organizations?

1. Position:
 - Name of Organization:
 - Dates of Service:
2. Position:
 - Name of Organization:
 - Dates of Service

B. Global/National Volunteer Experience

Have you served on an SME Committee (Headquarters) or other equivalent positions in national/global professional societies, communities, or organizations?

1. Committee:
 - Position:
 - Name of Organization:
 - Term of Service:
2. Committee:
 - Position:
 - Name of Organization:
 - Term of Service:

C. Presentation Experience

Have you made an **oral presentation** at a recognized mining, metallurgy and minerals meeting? Please list relevant presentations and plan to upload your best presentation (Power Point, handouts, paper) for review in PDF format.

1. Presentation Title:
 - Meeting Name and Location:
 - Year Presented:
2. Presentation Title:
 - Meeting Name and Location:
 - Year Presented:

D. Publishing Experience

Have you published a **technical article/s** in a leading mining, metallurgy and minerals publication? Please list articles and plan to upload your most recent article in PDF format.

1. Article Title:
 - a. Name of Publication:
 - b. Year Published:
 - c. Link to publication if available:
2. Article Title:
 - a. Name of Publication:
 - b. Year Published:
 - c. Link to publication if available:

E. Community Service

Have you held a leadership role in your community (i.e., homeowners' associations, youth sport organizations, city government, campus, NGOs, etc.)?

1. Activity:
 - a. Responsibilities:
 - b. Organization:
 - c. Date of Involvement:
2. Activity:
 - a. Responsibilities
 - b. Organization:
 - c. Date of Involvement:

F. Project Management Experience

Have you managed a specific project or team in the mining, metallurgy, minerals or underground construction industries?

1. Company Name
 - a. Project Short Description
2. Company Name
 - a. Project Short Description

G. Supervisory Management Experience

Have you held a management position where you supervised people in the mining, metallurgy, minerals or underground construction industries?

1. Position Title:
 - a. Number of Personnel Managed:
 - b. Company:
2. Position Title:
 - a. Number of Personnel Managed:
 - b. Company:

H. Leadership Training

Have you participated in a corporate leadership program or other management/leadership training?

1. Type of Program
 - a. Company Name
2. Type of Program
 - a. Company Name

I. Recognition and Awards

Have you received recognition and/or an award(s) from a Division or Local Section within SME, or other professional societies, communities, or organizations?

1. Recognition/Award:
 - a. Organization
 - b. Year of Award
2. Recognition/Award:
 - a. Organization
 - b. Year of Award

J. Other activities demonstrating leadership ability not specified above. List all.

- 1.
- 2.

Bio

Please provide a brief bio (100–150 words).

Other Required Materials

Two Letters of Endorsement

Two letters of endorsement must be uploaded. The letters should come from the following and include:

1. Your supervisor (direct or higher level) at your job.

- Endorser's Name
- Job Title
- Company:
- Phone:
- Email:
- Statement of endorsement

2. An SME Member

- Endorser's Name
- SME Member Number
- Job Title:
- Company:
- Phone:
- Email:
- Statement of endorsement

Essay

1. Pick three relevant issues that face the Society and/or mining, metallurgical, exploration and underground construction industries and discuss possible solutions. Essay should not exceed 500 words.