

# MUDDY BOOTS AWARD

## Guidelines & Procedures

### OVERVIEW

The Muddy Boots Award is presented to a field supervisor who has excelled in the following areas for underground projects: forward thinking and communication to clear the way for work progress, creative problem solving in the field, assigning team members in accordance with their strengths for an efficient work operation, mentoring future leaders, ethic to provide high quality work, cognizance of the project schedule and budget, and a record of fostering a strong safety culture. Leads by example.

### TIMELINE

Due Date	Task
August 1	Call for nominations due – Issued by Chair for T&UC
September 1	Nominations open
October 31	Nomination deadline
November 20	UCA Award Committee to submit recipient name and citation to Awards Coordinator
November 30	Awards Coordinator will submit to UCA Executive Committee
March issue <i>Tunneling &amp; Underground Construction</i>	Award recipients announced
	Award will be presented at a NAT event.

### NOMINATIONS & ELIGIBILITY

- A minimum of three nominations need to be received and evaluated for each award in order to select a winner.
- Current voting members of the SME Board of Directors, SME Division Executive Committees, or Award Committees, are NOT eligible for any awards that they are responsible for approving during their term, with the exception of "past chair" recognitions.
- No person is eligible to receive more than one SME, UCA or SME/AIME award in a single year.

### SELECTION OF RECIPIENTS

The Award Committee will review nominated individuals and select a recipient. The Awards Committee shall consider the quality of nominations and may decline to make a recommendation if there is no qualified recipient. Using their best judgement, the Award Committee will recommend to the Executive Committee a recipient they determine best represents the intent of this award. The UCA Executive Committee is required to review and confirm the Awards Committee recommendation.

### AWARD

The UCA Muddy Boots Award is plaque engraved with the recipient's name and year of the award. The recipient will also receive a complimentary registration to the event where the award is given and a one year UCA membership.

### PRESENTATION OF THE AWARD

The award is presented annually at a UCA Event. There may be only one awardee per year.

### FUNDING

All expenses incurred in respect of the award shall be the financial responsibility of general Underground Construction Division funds.

### AMENDMENTS

These guidelines may be amended by the Award Committee, subject to approval by the UCA Executive Committee. Any such amendments must be reflected in all appropriate award documentation.

### QUESTIONS

Questions may be directed to: Awards Coordinator | 303-948-4200 | awards@smenet.org