

UCA PROJECT OF THE YEAR AWARD

Guidelines & Procedures

OVERVIEW

The UCA Project of the Year Award is presented to an individual or a group that has shown insight and understanding of underground construction in a significant project, which may include practices, developing concepts, theories, or technologies to overcome unusual problems within a project, resulting in little to no outstanding issues.

TIMELINE

Date	Task
August 1	Call for nominations due – Issued by Chair for T&UC
September 1	Nominations open
October 31	Nomination deadline
November 20	UCA Award Committee to submit recipient name and citation to Awards Coordinator
November 30	Awards Coordinator to submit to UCA Executive Committee
March issue <i>Tunneling & Underground Construction</i>	Award recipients announced
	Award will be presented at a NAT event.

NOMINATIONS & ELIGIBILITY

Nomination is open to all and should include:

- a brief description of the project.
- nominees and their contributions to the successful outcome of the project.
- a statement as to why the project is deserving of the award. This should include specific attributes as to why this project is set apart from others and deserving of this award.
- A minimum of three nominations need to be received and evaluated for each award in order to select a winner.
- Current voting members of the SME Board of Directors, SME Division Executive Committees, or Award Committees, are NOT eligible for any awards that they are responsible for approving during their term, with the exception of “past chair” recognitions.
- No person is eligible to receive more than one SME, UCA or SME/AIME award in a single year.

SELECTION OF RECIPIENTS

The Award Recipient will be chosen by the UCA Award Committee.

AWARD

The UCA Project of the Year Award is a plaque engraved with the recipient’s name and year of the award. The recipient will also receive a complimentary registration and ticket to the event where the award is given.

PRESENTATION OF THE AWARD

The award will be presented at a UCA event.

FUNDING

All expenses incurred in respect of the Award shall be the financial responsibility of general Underground Construction Division funds.

AMENDMENTS

These guidelines may be amended by the Award Committee, subject to approval by the UCA Executive Committee. Any such amendments must be reflected in all appropriate award documentation.

QUESTIONS

Questions may be directed to: Awards Coordinator | 303-948-4200 | awards@smenet.org