SME

Society for Mining, Metallurgy & Exploration®

Bylaws of the Mineral & Metallurgical Processing Division

February 2026

MINERAL & METALLURGICAL PROCESSING DIVISION BYLAWS

ARTICLE I

NAME AND OBJECTIVE

Section 1.

This Division shall be known as the Mineral & Metallurgical Processing Division (MPD) of the Society for Mining, Metallurgy & Exploration, Inc. (SME).

Section 2.

The objectives of the MPD shall be to furnish a medium of cooperation among those interested in the basic unit processes and unit operations of mineral and metallurgical processing; to promote the advancement of mineral and metallurgical technology through meetings for professional interaction, to encourage the preparation, discussion and dissemination of relevant topics; and to provide scholarships and awards for students to further the recruitment of new members to the industry.

ARTICLE II

MEMBERS

Any Member or Associate Member of SME in good standing may become a Member or Associate Member of this Division by specifying the Division as an area of interest with SME.

ARTICLE III

DISBURSEMENTS AND DISSOLUTION

Section 1.

Funds received by or assigned to the Division shall be deposited with the Executive Director of SME, or at any other place and under the responsibility of an officer of the Division as deemed necessary by the Executive Committee for the efficient operation of the Division. The SME Executive Director or other responsible party shall submit a statement of receipts and disbursements to the Chair of the Division in time for a report for the MPD Annual Business Meeting. Disbursements from Division funds may be made by the Executive Director of SME upon the authorization of both the Division Chair and the Division Associate Chair, for such

purposes as have been authorized by the Executive Committee of the Division. Exceptions to this general rule can be made by order of the Executive Committee of the Division.

Section 2.

On the dissolution of this Division all funds remaining after payment of its debts and obligations shall be turned over and paid to an organization exempted under Section 501(c)(3) of the Internal Revenue Code of 1954. This section of the Bylaws is not amendable during the existence of the Division.

Section 3.

SME's Board of Directors shall select the 501(c)(3) organization to receive the funds of the Division upon its dissolution. SME's Board may, in its sole discretion, select another Division of SME, new or existing, that in SME's judgement best matches the purposes, goals and mission of the Division.

ARTICLE IV

MEETINGS

Section 1.

The MPD Annual Business Meeting shall be at the same time and place as the Annual Meeting of SME for the installation of officers, financial status report, and the transaction of any other business.

Notice to Division members must be given 10 days prior to the MPD Annual Business Meeting of the Executive Committee. Notice may be given by telephone, post or email to members or by notification in *Mining Engineering*.

Minutes of the MPD Annual Business Meeting shall be distributed either by publication in *Mining Engineering,* posting on the SME website or sending by email to the MPD membership.

Section 2.

The Executive Committee shall meet at the same time and place as the SME Midyear Meeting for the purpose of planning the Annual Conference and to address other business items as required. A status report of the Division shall be prepared for the SME Board of Directors at the Midyear Meeting.

Section 3.

The Executive Committee may meet during the year at will for the purpose of planning the Annual Conference and to address other business items as required.

Section 4.

The Executive Committee shall meet immediately prior to the SME Annual Meeting for the purpose of preparing a year-end report for the SME Board of Directors at the Annual Meeting and to attend to other business items as required.

Section 5.

For the transaction of business at any meeting, the presence of at least two (2) Officers and a total of five (5) voting members of the Executive Committee shall be necessary. Participation via phone or video conferencing is acceptable. Minutes shall be recorded and filed with SME.

ARTICLE V

OFFICERS AND GOVERNMENT

Section 1.

The Officers of MPD shall consist of a Chair, Associate Chair, First Vice Chair, Second Vice Chair, and a Secretary-Treasurer.

Section 2.

The Executive Committee shall consist of the Officers as aforementioned, Technical Program Associate, Membership Associate and the Division Past Chair.

Non-voting and advisory positions on the Executive Committee shall consist of a Technical Content Advisor, the MPD Outstanding Young Engineer (current year), the MPD Outstanding Young Engineer (previous year) and the Klimpel Scholarship Recipient (current year).

The governance of the affairs of the Division shall rest on the Executive Committee consistent with the Bylaws of the Division and the Articles of Incorporation and Bylaws of SME.

ARTICLE VI

COMMITTEES

In addition to the MPD Executive Committee there shall be the following standing committees and subcommittees:

1. Program Committee
a. Technical Unit Committees
b. Student Poster Contest Committee
2. Nominating Committee
3. Membership Committee
4. Scholarship Committee
5. Arthur F. Taggart Award Committee
6. Antoine M. Gaudin Award Committee
7. Milton E. Wadsworth Award Committee
8. Robert H. Richards Award Committee
9. Frank F. Aplan Award Committee
10. MPD Outstanding Young Engineer Award Committee
11. James Douglas Gold Medal Award Committee

The MPD will provide representatives to the SME standing committees as requested.

ARTICLE VII

NOMINATIONS, ELECTIONS OF OFFICERS, MPD COMMITTEES AND SME COMMITTEES, TERMS OF OFFICE, VACANCIES

Section 1.

Each year the Division shall elect a Chair, Associate Chair, First Vice Chair, Second Vice Chair, Secretary-Treasurer, Technical Program Associate and Membership Associate.

Should any MPD officer or member of the Executive Committee be unable or unwilling to fulfill their duties they may resign by announcement to the Executive Committee.

Section 2.

All MPD officers and Executive Committee members shall serve for a term of one (1) year. The Chair shall normally advance from the position of Associate Chair. The Associate Chair shall normally advance from the position of First Vice Chair. This pattern of advancement shall be followed by each of the remaining officers and members of the Executive Committee.

Section 3.

The Nominating Committee shall recommend one member each for Chair, Associate Chair, First Vice Chair, Second Vice Chair, Secretary-Treasurer, Technical Program Associate and Membership Associate to the Executive Committee on or before April 1. After approval by the Executive Committee, the nominees shall be announced in *Mining Engineering* as described in Article VII, Section 6.

Section 4.

Nominations for officers and members of the Executive Committee can be submitted to the Executive Committee if supported in writing by at least 25 members of the Division.

Section 5.

Vacancies – Any vacancies occurring in the elected membership of the Executive Committee shall be nominated by the Chair of the Division with an appointee to serve until the next election. The Executive Committee may fill any vacancies in any of the MPD or SME committees by appointment.

Section 6.

The names, photos and biographies of the nominees approved by the Executive Committee shall be published in the July issue of *Mining Engineering*. Any additional nominations made in accordance with Article VII, Section 6 must be received by the Executive Director of SME, Division Chair or Associate Chair no later than September 1 of that year.

If additional nominations are not received by September 1, the President of the Society shall declare the nominees approved by the Executive Committee elected automatically.

If additional nominations are received, notice of the additional nominees for the position(s) shall be distributed either by publication in *Mining Engineering,* posted on the SME website or sent by email to the MPD membership.

If additional nominations are received for any position, the individual to serve in that position shall be elected by a vote of the MPD Division members via electronic media before the MPD Annual Business Meeting.

Section 7.

Appointment of the MPD Division representatives to various MPD and SME committees shall be made by the Chair of the Division as recommended by the Nominating Committee.

The Nominating Committee shall obtain acceptance from each nominee and give SME staff the proper name, title and contact information, including email address, for each appointee.

Section 8.

Term of Office – All officers take office at the MPD Annual Meeting and leave office at the MPD Annual Meeting of the next year.

ARTICLE VIII

SELECTION OF MEMBERS AND CHAIRS OF TECHNICAL, SERVICE AND AWARD COMMITTEES

Section 1.

The Nominating Committee shall recommend to the Chair the members of MPD who will fill the different positions in the Program, Membership, Scholarship and Award Committees. The Chair shall appoint all nominees pending their acceptance.

Section 2.

The Programming Committee Chair (MPD Associate Chair) will recommend to the Nominating Committee the Technical Unit Committee Chairs and Vice Chairs.

Section 3.

The Division Past Chair, the Programming Committee Chair (MPD Associate Chair) or other Nominator shall obtain acceptance from each nominee and give SME staff the proper name, title and contact information, including email address, for each appointee.

Section 4.

Term of Office – All Committee Chairs and committee members take office at the close of the Annual Meeting. Committee Chairs and members serve for the term defined by the committee. The end of the term shall occur at the close of the SME Annual Meeting of the final term year.

ARTICLE IX

AMENDMENTS

Section 1.

Proposals to amend these Bylaws shall be made in writing to the Executive Committee of the Mineral & Metallurgical Processing Division, supported by at least six (6) members. Such proposals shall be considered by the MPD Executive Committee, and if accepted, drafted into an amended version of these Bylaws. The draft amended Bylaws must be submitted to the SME Structure and Governance Committee (S&GC) for review and approval. Once approved by S&GC, the members of MPD shall be notified of the proposed amendment through an avenue at the discretion of SME staff, such as *Mining Engineering* magazine, posting on the SME website, or other on-line avenue, together with any comments or amendments made by the MPD Executive Committee thereon. After a reasonable period of time for comment and resolution of such comments, and including additional S&GC review as needed, the Executive Committee shall provide a proper vehicle for a vote of the membership of the Division on such proposals in an expedient manner from the date they are submitted to the Executive Committee. If favored by a majority of the membership, the amended Bylaws shall thereupon be submitted to the Board of Directors of the Society for final approval.

Section 2.

Exceptions. Article III, Section 3 Disposal of Funds on Dissolution may not be amended.

Updated February 1976
Updated September 1986
Updated September 1987
Updated March 1989
Updated January 1997
Updated January 1998
Updated October 2005
Updated November 2008
Updated November 2012
Updated September 2015
Updated February 2018
Updated December 2022
Updated February 2026