

# SME



**Society for  
Mining, Metallurgy  
& Exploration**

**Bylaws of the  
Environmental Division**

**Updated November 2020**

# **SOCIETY FOR MINING, METALLURGY, AND EXPLORATION, INC.**

## **ENVIRONMENTAL DIVISION BYLAWS**

### **ARTICLE I**

#### **Name and Purpose**

**Section 1. Name.** This Division of the Society for Mining, Metallurgy, and Exploration, Inc. (SME) shall be known as the Environmental Division.

**Section 2. Purpose.** The purpose of the Environmental Division (Division) shall be to furnish a medium of cooperation among those interested in all aspects of the physical, biological, and social environment as they relate to the mining industry. The Division shall promote environmentally sound technologies and practices, provide a forum for the exchange of technical information, promote the publication of papers, arrange meetings and programs, and encourage education on any subject related to the physical, biological, and social environment of the mining industry.

### **ARTICLE II**

#### **Membership**

**Section 1. Membership.** Any member or associate member of SME in good standing may become a member of this Division by indicating a desire to do so on the membership application form, membership renewal form, or by written communication to the SME.

### **ARTICLE III**

#### **Finance**

**Section 1. Contributions.** The Division may solicit voluntary contributions, subject to approval by the SME Board of Directors, and may accept contributions.

**Section 2. Disbursements.** The disbursement of funds received by the Division shall be authorized by the Executive Committee of the Division. A statement of receipts and disbursements shall be maintained by the SME liaison and reported to the Division membership in the Annual Financial Status Report.

**Section 3. Dissolution.** Upon the dissolution of the Division, all funds remaining after payment of its debts and obligations shall be turned over and paid to the SME organization. This section of the Bylaws is not amendable during the existence of the Division.

## **ARTICLE IV**

### **Meetings**

**Section 1. Business Meetings.** Business Meetings of the Division shall be held remotely, using an online platform supported by the SME, at a frequency established by the Executive Committee. The Annual Meeting of the Members shall be held, in conjunction with the SME Annual Conference & Expo. The installation of Officers and Committee Members, as provided in Articles V, VI, and VII, and presentation of the Annual Financial Status Report described in Article III, Section 2 shall occur during the Annual Business Meeting. Should the transaction of business during a meeting require a vote, a majority response from the Executive Committee Quorum described in Article IV, Section 4 shall be required for the vote to carry forward.

**Section 2. Executive Committee Meetings.** The Mid-Year Executive Committee Meeting of the Division shall be held in conjunction with the SME Mid-Year meeting. The Annual Executive Committee Meeting of the Division shall be held in-person, in conjunction with the SME Annual Conference & Expo. Should the transaction of business during a meeting require a vote, a majority response from the Executive Committee Quorum described in Article IV, Section 4 shall be required for the vote to carry forward. Should a vote be required external to the Executive Committee Meeting, it shall be conducted during a virtual meeting or through email distribution initiated by the Chair or SME liaison as requested by the Chair.

**Section 3. Notice of Meetings.** Division Membership shall be notified of all Division Business Meetings a minimum of 10 days prior to the meeting. Notice may be provided through email distribution or printed in *Mining Engineering*, a publication by the SME. All meetings are open to the Division Membership.

**Section 4. Executive Committee Quorum.** An Executive Committee Quorum at any Executive Committee Meeting shall consist of five (5) members of the Executive Committee described in Article V, Section 2. Participation via phone or video conferencing is acceptable.

**Section 5. Meeting Minutes.** Meeting minutes shall be reviewed and approved by the Executive Committee and provided to the Division Membership. Meeting minutes may be provided through email distribution, publication in *Mining Engineering*, posting on the SME website.

## **ARTICLE V**

### **Officers**

**Section 1. Officers.** Officer positions shall include a Chair, Vice Chair, Secretary/Publications, Program Chair, Program Planning Chair, and immediate Past Chair.

**Section 2. Executive Committee.** The Executive Committee of the Division shall consist of the aforementioned Officers and a member of the SME liaison. The government of the affairs of the Division shall rest on the Executive Committee, consistent with the SME Bylaws. Only members of the Executive Committee have voting privileges.

**Section 3. Term of Office.** Officers shall progress each year from the initial position of Program Planning Chair to the final position of Past Chair for a total commitment of six (6) years as a member of the Executive Committee. Officer progression is intended to establish continuity and

preserve historical knowledge within the Executive Committee. Officers shall serve in a single position for a term of one year, which is defined as coinciding with the term of office in use by the SME, generally commencing at the close of the SME Annual Conference & Expo and terminating at the close of the following SME Annual Conference. No individual may serve more than a consecutive total of six (6) years as an Officer of the Division.

**Section 4. Nomination and Election.** All Officers shall be nominated and elected or shall succeed to office. The Nominating and Planning Committee shall identify qualified and willing individuals to represent the Division and put their names forward at the Nominating and Planning Committee meeting held in-person and in conjunction with the SME Annual Conference & Expo. The Executive Committee shall approve nominations, and the Chair of the Nominating and Planning Committee shall submit election results to the SME liaison on or before April 15. The SME liaison shall arrange for the election results to be published in the July issue of *Mining Engineering*, including names and biographies of the elected members.

Any 25 members of the Division may submit nominations for officers and submitted these nominations to the Executive Director of SME, Division Chair, and Division Vice-Chair no later than September 1 of that year.

**Section 5. Resignation, Removal, and Replacement.** The Executive Committee may, by a majority vote, remove any Officer who fails to perform their duties in an adequate manner, provided that such action is not in conflict with SME Bylaws. Should a vacancy occur for this reason or should an Officer be indisposed or resign, the Executive Committee should designate an alternate to serve out the term. If the indisposed Officer is the Chair, the Vice-Chair shall assume the position of the Chair and designate an alternate to serve out the term as Vice-Chair.

## **ARTICLE VI Committees**

**Section 1. Standing Committees.** In addition to the Executive Committee there shall be the following standing committees:

1. Nominating and Planning Committee
2. Membership Committee
3. Scholarship Committee
4. Program Committee
5. Program Planning Committee
6. Nominating and Planning
7. Acid Drainage Technology Initiative – Metal Mining Sector Joint Committee (ADTI-MMS)
8. Environmental Division Distinguished Service and Benefactor Awards Committee
9. SME/AIME Environmental Conservation Distinguished Service Award Committee
10. Student Poster Session Committee

**Section 2. Nomination and Election.** All members of each Standing Committee shall be nominated, elected, shall succeed to the office, or, by majority vote, be appointed by the Committee Chairs. The Nomination and Election Committee shall identify qualified and willing individuals to represent the Division and put their names forward at the Nominating and Planning Committee meeting held in-person and in conjunction with the SME Annual Conference & Expo. The

Executive Committee shall approve nominations, and the Chair of the Nominating and Planning Committee shall submit election results to the SME liaison on or before April 15. The SME liaison shall arrange for the election results to be published in the July issue of *Mining Engineering*, including names and biographies of the elected members. Additional Officer nominations after April 15 must be made in writing to the Chair of the Nominating and Planning Committee for review.

**Section 3. Resignation, Removal, and Replacement.** The Executive Committee of the Division may remove, by majority vote, any Standing Committee member who fails to perform their duties in an adequate manner, provided such action is not in conflict with SME Bylaws. Should a vacancy occur for this reason or should a Standing Committee member be indisposed or resign, the Executive Committee of the Division shall, with the approval of the Officers, designate an alternate to serve out the term.

**Section 4. Representative to SME Standing Committees.** The Environmental Division will provide representatives to the SME standing or strategic committees as requested.

## **ARTICLE XII Amendments**

**Section 1. Proposals.** Proposals to amend the Division Bylaws shall be made by the Executive Committee or by written petition to the Division Chair signed by at least ten (10) Division members. A proposal shall be considered by the Executive Committee and announced to the members through an avenue at the discretion of SME staff, such as *Mining Engineering* magazine, posting on the SME website, or other online avenues, together with any comments made by the Executive Committee. The proposal shall be voted upon at a Business Meeting or through email distribution as directed by the Executive Committee. If favored by a majority of the ballots cast, the amendments shall thereupon be submitted to the Board of Directors of the Society.

**Section 2. Dissolution.** Article III, Section 3 concerning the turnover of funds upon dissolution of the Division may not be amended.

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