

## **ERSKINE RAMSAY AWARD**

**Guidelines & Procedures** 



Overview	The Erskine Ramsay Award (Ramsay Award) recognizes distinguished achievement in coal mining, to include both bituminous coal and anthracite. There are no limitations regarding nationality or membership in the AIME Member Societies, but preference is given to members. If a committee member is nominated, they will either find a replacement committee member so that they can resign for the year or remove their nomination until their term is up. Candidate must be living or passed away prior to May 1st of the nomination year.		
	No AIME Major Award winner is eligible to be nominated for another AIME Major Award until 9 years shall have elapsed, and the nomination support package shall conspicuously reference work in a new field or significant new accomplishments in the field for which the original award was made. (The AIME Major Awards are the Charles F. Rand Memorial Gold Medal, Robert Earll McConnell Award, James Douglas Gold Medal, Hal Williams Hardinge Award, Erskine Ramsay Medal, Robert H. Richards Award, William Lawrence Saunders Gold Medal, Benjamin F. Fairless Award and Anthony F. Lucas Gold Medal.)		
	AIME Board members are ex	empt from receiving AIME awards.	
Timeline	The Ramsay Award typically adheres to the following timeline:		
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	Due Date	Task	
	April 1	Call for nominations	
	June 1	Nomination deadline	
	June 30	Committee chair provides qualified applications to	
		members of committee	
	July 15	First round of voting complete; committee chair	
		schedules conference call to discuss results (if needed)	
	July 25	Second round of voting complete (if needed)	
	August 1	Recipient name and citation provided to awards	
		coordinator	
	September 15	Recipient is notified	
	SME Annual Meeting	Award is presented	
Nominations	<ol> <li>Nominations for the Ramsay Award should contain the following information:         <ol> <li>Completed nomination form including demographic and contact information for both the nominee and the principal nominator.</li> <li>Up to five letters of support detailing the nominee's qualifications for the award (no longer than 2 pages each).</li> <li>Nominee's biography (2 page maximum).</li> <li>Nominee's CV/resume (abbreviated version – 3 page maximum).</li> <li>List of papers/publications (abbreviated version – 3 page maximum).</li> <li>Appropriate award citation.</li> </ol> </li> </ol>		

All nominations submitted will be considered active nominations for a period of three

years. Nominations must be submitted in accordance with the guidelines provided on the award nomination form, which may be downloaded here: <a href="http://www.smenet.org/awards/">http://www.smenet.org/awards/</a>

Administration	The Ramsay Award is administered by SME's Coal & Energy Division. The Award Committee consists of nine members appointed by the SME President upon the recommendation of the Coal & Energy Division. The term of service shall be four-year rotation. The chair shall be chosen from those who are senior in length of service to the Committee.	
Selection of Recipients	Recipients of the Ramsay Award shall be selected by a majority vote by the Committee of the Award, subject to the approval of the SME Board of Directors. The Award need not be presented in any given year if a suitable candidate is not agreed upon.	
Award	The Ramsay Award shall consist of a gold-plated medal bearing the likeness of Erskine Ramsay along with a suitable certificate or plaque engraved or embossed with the Award winner's name, year of the Award, and a citation of the service or achievement upon which the award is based.	
Presentation of the Award	The Ramsay Award will be presented at the SME's Annual Awards Banquet, held in conjunction with SME's Annual Meeting. Additionally, the recipient will be recognized at the Coal & Energy Division's Annual Awards Luncheon. The award recipient will receive one complimentary ticket each of the functions listed above (provided by the C&E Division).	
Funding	All expenses incurred in respect of the Ramsay Award shall be the financial responsibility of AIME.	
Amendments	These guidelines may be amended by the Ramsay Award Committee, subject to approval by the C&E Executive Committee, SME Board of Directors, and AIME Trustees. Any such amendments must be reflected in all appropriate award documentation.	
Questions	Questions may be directed to: Awards Coordinator, SME Member Services Department Phone: 303-948-4200 E-mail: <u>awards@smenet.org</u>	