

HOWARD L. HARTMAN AWARD GUIDELINES

The Howard L. Hartman Award, established in 1989, recognizes distinguished contributions in practice, teaching or research in the field of underground ventilation engineering. There are no limitations regarding age, nationality, professional field, membership in the Society, or otherwise.

The Award: The Howard L. Hartman Award shall consist of an engraved plaque with the name of the award and the name of the recipient.

Committee of Award: The administration of the award shall be vested in the six members of the Underground Ventilation Committee plus the most recent Past Chairman of the Committee. The Committee shall report to the Mining and Exploration Division and the Coal & Energy Division of SME. To alternate the Chairmanship of the award committee between Divisions, depending on the year, either the Chairman or Past Chairman of the Underground Ventilation Committee shall serve as Chairman of the award committee.

Nominations: Prior to December 31, the chair or any member of the Underground Ventilation Committee should receive any nominations to be presented to the full Committee. Nominations should give a full and complete statement of the reasons for proposing the candidate, with a record of his/her professional and industrial achievements in sufficient detail to enable the Committee to pass judgement on the candidate's worthiness to receive the award.

Selection of Recipients: Recipients of the award shall be selected by the Award Committee, subject to the approval of the M&E Division Executive Committee, Coal & Energy Division Executive Committee, with notification to the SME Board of Directors.

The award shall be made every two years; not more than one award shall be made in an award year. An achievement by a team of two or more may be recognized in a manner designated by the Award Committee.

If in any award year the Committee of award shall not find a nominee whose contribution merits the award, or if the available funds are not sufficient to merit the costs of an award, it may recommend that no award be made.

Presentation of the Award: The award shall be conferred at such time and place as the SME Board of Directors may designate, but normally at the biennial U.S. Mine Ventilation Symposium.

Funds: All expenses incurred in respect to the award shall be paid by the M&E Division or the Coal & Energy Division.

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Deadline Dates Schedule

December 31	The Chair or any member of the Underground Ventilation Committee should receive nominations to be presented to the full Committee.
January 15	Chair of Committee is to forward name of award recipient and his/her biography to SME Headquarters.
February 1	SME will send Ballot to Coal and M&E Division Executive Committees asking for their approval.
March	SME will notify award recipient over signature of committee chair and request them to be present at the U. S. Mine Ventilation Symposium to receive award.
March	SME will order plaque for recipient.