

## INDUSTRIAL MINERALS & AGGREGATES DIVISION YOUNG SCIENTIST AWARD Guidelines & Procedures

### Overview and Eligibility

The Industrial Minerals & Aggregates Division Young Scientist Award was established by recognizes the scientific professionalism to young people working in the industrial minerals or aggregates industry.

Eligibility requirements for the Young Scientist Award are four fold:

1. The nominee must hold at least a baccalaureate degree and be working in the industrial minerals industry.
2. The nominee must not reach his or her 40th birthday before the Award is presented at the Annual Meeting.
3. The nominee must have prepared a technical report for presentation at any meeting of the industrial minerals industry or for publication in any scientific journal.
4. The award may be presented to a non-member of SME with the provision that the Division makes him/her a member by awarding him/her a one-year membership.

### Timeline

The Award typically adheres to the following timeline:

Due Date	Task
April 1	Call for nominations
June 1	Nomination deadline
June 30	Committee chair provides qualified applications to members of committee
July 15	First round of voting complete; committee chair schedules conference call to discuss results (if needed)
July 25	Second round of voting complete (if needed)
August 1	Recipient name and citation provided to awards coordinator
September 15	Recipient is notified
SME Annual Meeting	Award is presented

### Nominations

When possible, nominations for the Young Scientist Award should be initiated by the nominee's Local Section. In the event that the nominee does not belong an active Local Section, the nomination may be initiated by any active member of the IM&AD.

Nominations for the Young Scientist Award should contain the following information:

1. Completed nomination form including demographic and contact information for both the nominee and the principal nominator.
2. Up to five letters of support detailing the nominee's qualifications for the award (no longer than 2 pages each).
3. Nominee's biography (2 page maximum).
4. Nominee's CV/resume (abbreviated version – 3 page maximum).
5. List of papers/publications (abbreviated version – 3 page maximum).
6. Appropriate award citation.

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When possible, the nomination should be reviewed by the appropriate SME Local Section Executive Committee, and a letter of endorsement from that Local Section should be attached.

All nominations submitted will be considered active nominations for a period of three years, as long as the nominee continues to meet all eligibility criteria as listed above. Nominations must be submitted in accordance with the guidelines provided on the award nomination form, which may be downloaded here:

<http://www.smenet.org/awards/>

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**Administration** The Young Scientist Award is administered by SME's Industrial Minerals & Aggregates Division (IM&AD) Executive Committee. The Young Scientist Award Committee consists of a Committee Chair, the Division Chair, the immediate past Division Chair and two members-at-large to be appointed by the Division Chair.

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**Selection of Recipients** Recipients of the Young Scientist Award shall be selected by a majority vote by the Committee of the Award, subject to the approval of the IM&AD Executive Committee and the SME Board of Directors. The Award need not be presented in any given year if a suitable candidate is not agreed upon.

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**Award** The Young Scientist Award is a suitable plaque or certificate engraved or embossed with the name of the award as well as the name of the recipient and the citation of the particular achievement for which the award is being conferred. Additionally, the award includes a stipend of \$250 to help defray expenses while attending the Annual Meeting, and paid housing, registration(s) and ticket(s) for the recipient and his or her spouse at the Annual Meeting and the IM&AD Luncheon.

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**Presentation of Award** The Young Scientist Award will be presented at IM&AD's Annual Luncheon, held in conjunction with SME's Annual Meeting.

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**Funding** All expenses incurred in respect of the Young Scientist Award shall be the financial responsibility of the Industrial Minerals & Aggregates Division.

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**Amendments** These guidelines may be amended by the Young Scientist Award Committee, subject to approval by the IM&AD Executive Committee and SME Board of Directors. Any such amendments must be reflected in all appropriate award documentation.

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**Questions** Questions may be directed to:  
Awards Coordinator E-mail: [awards@smenet.org](mailto:awards@smenet.org) or  
SME Member Services Department Phone: 303-948-4200

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