

MINING & EXPLORATION DIVISION OUTSTANDING YOUNG PROFESSIONAL AWARD Guidelines & Procedures

Overview and Eligibility

The Mining & Exploration Division Outstanding Young Professional Award, established in 1996, recognizes the meritorious accomplishments of a young individual working in the mining and exploration industry (including related academic and governmental careers).

Eligibility criteria for the award include:

1. the nominee must hold a baccalaureate degree;
2. the nominee must be 35 years of age or less at time award is to be presented;
3. the nominee must be an SME member in good standing;
4. the nominee must have made a significant contribution to the minerals industry in one or more of the following areas: mining, exploration, operations, research, academia, design or engineering/construction;
5. the nominee must be willing to accept the award in person at the annual meeting.

Timeline

The Award typically adheres to the following timeline:

Due Date	Task
April 1	Call for nominations
June 1	Nomination deadline
June 30	Committee chair provides qualified applications to members of committee
July 15	First round of voting complete; committee chair schedules conference call to discuss results (if needed)
July 25	Second round of voting complete (if needed)
August 1	Recipient name and citation provided to awards coordinator
September 15	Recipient is notified
SME Annual Meeting	Award is presented

Nominations

Nominations for the Award should contain the following information:

1. Completed nomination form including demographic and contact information for both the nominee and the principal nominator.
2. Up to five letters of support detailing the nominee's qualifications for the award (no longer than 2 pages each).
3. Nominee's biography (2 page maximum).
4. Nominee's CV/resume (abbreviated version – 3 page maximum).
5. List of papers/publications (abbreviated version – 3 page maximum).
6. Appropriate award citation.

All nominations submitted will be considered active nominations for a period of three years. Nominations must be submitted in accordance with the guidelines provided on the award nomination form, which may be downloaded here:

<http://www.smenet.org/awards/>

Administration The Award is administered by the Mining & Exploration Division (M&E Division) of the Society, under the direction of the SME Board of Directors. The Award Committee consists of the following six officers M&E Division Executive Committee, each serving a one-year term:

- Chair-Elect (serving as Award Committee Chair)
- Vice-Chair, Programs
- Vice-Chair, Program Planning
- Vice-Chair, Publications
- Past Chair

The most recent recipient of the award is also invited to serve a one-year term on the award committee.

Selection of Recipients Recipients of the Award shall be selected by a majority vote by the Committee of the Award, subject to the approval of the M&E Executive Committee and SME Board of Directors. The Award need not be presented in any given year if a suitable candidate is not agreed upon.

Award The Award consists of a plaque upon which the recipient's name, award citation (if applicable), and year of award will be engraved.

Presentation of Award The Award will be presented at the Mining & Exploration Division's Annual Luncheon, held in conjunction with SME's Annual Meeting.

Funding All expenses incurred in respect of the Award shall be the financial responsibility of the M&E Division.

Amendments These regulations may be amended by the Award Committee, subject to approval by the SME Board of Directors. Any such amendments must be reflected in all appropriate award documentation.

Questions Questions may be directed to:
Awards Coordinator E-mail: awards@smenet.org or
SME Member Services Department Phone: 303-948-4200
