



## UCA Project of the Year Award Guidelines & Procedures

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### Overview

The UCA Project of the Year Award is presented to an individual or a group that has shown insight and understanding of underground construction in a significant project, which may include practices, developing concepts, theories, or technologies to overcome unusual problems within a project, resulting in little to no outstanding issues. The UCA Project of the Year Award has three (3) categories:

Projects below \$50M,  
projects between \$50M to \$500M and  
projects greater than \$500M.

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### Timeline

The UCA Project of the Year Award adheres to the following timeline:

Due Date	Task
August 1st	Call for nominations due – Issued by Chair for T&UC
September 1 <sup>st</sup>	Nominations Open
October 31 <sup>st</sup>	Nomination deadline
November 20th	UCA Award Committee to submit recipient name and citation to Awards Coordinator
November 30 <sup>th</sup>	Awards Coordinator will submit to UCA of SME Executive Committee
March T&UC	Award recipients announced
Award(s) will be presented annually at the NAT Conference typically held in June or in odd years at the UCA Fall Conference.	

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### Nominations

Nominations should be submitted online by the membership at large to the Awards Committee. and should include:

- a brief description of the project.
- nominees and their contributions to the successful outcome of the project.
- a statement as to why the project is deserving of the award. This should include specific attributes as to why this project is set apart from others and deserving of this award.

If assistance is needed with the online application, please contact UCA staff at [awards@smenet.org](mailto:awards@smenet.org) or call UCA Customer Service at 303-948-4200.

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### Administration

The UCA Award Committee and of UCA of SME staff will administer this award under the direction and supervision of the UCA Executive Committee

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### Selection of Recipients

After nominations have closed, the UCA Award Committee will be notified that nominations are ready for review. Once notified they will login at [smenet.org](http://smenet.org) and view all nominations and supporting documentation.

The Award Committee will review nominated individuals and select a recipient for each category. The Awards Committee shall consider the quality of nominations and whether any or all award categories should be awarded in the given year. The UCA

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Project of the Year Award will be determined based upon industry activity, submissions and outreach. The Award Committee may determine there are no qualified recipient in any given category and decline to make a recommendation. Using their best judgement, the Award Committee will recommend to the Executive Committee a recipient for each category they determine best represent the intent of this award. The UCA Executive Committee is required to review and confirm the Awards Committee recommendation(s)

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**Award**

The UCA Project of the Year Award is to consist of a suitable plaque engraved with the recipient's name and year of the award. The recipient will also receive a complimentary registration to the event where the award is given and a one year UCA of SME membership.

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**Presentation of the Award**

The award is presented annually at the NAT Conference or at the UCA Fall Conference in odd years when the NAT conference is not held. There may be more than one awardee per year but not more than one recognition per category.

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**Funding**

All expenses incurred in respect of the Award shall be the financial responsibility of general Underground Construction Division funds.

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**Amendments**

These guidelines may be amended by the Award Committee, subject to approval by the UCA Executive Committee. Any such amendments must be reflected in all appropriate award documentation.

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**Questions**

Questions may be directed to:  
Awards Coordinator  
Phone: 303-948-4200  
E-mail: [awards@smenet.org](mailto:awards@smenet.org)

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